

## ***Board of Education***

Beaver County School District

Meeting Date: June 9, 2015

Last Revised: June 10, 2015

Approved: July 14, 2015

The following are minutes taken from the Regular Board Meeting, of the Beaver County School District Board of Education, held on June 9, 2015. This meeting was conducted at the District Office located at 291 North Main, Beaver, Utah, 84713.

In compliance with the American with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairett at 435.438.2291 or [bonnie.biarrett@beaver.k12.ut.us](mailto:bonnie.biarrett@beaver.k12.ut.us), giving at least three working days' notice.

### **Board Member Attendance:**

- Board President—Nicholas Dotson (Precinct 2): Present
- Board Vice President—Carolyn White (Precinct 1): Present
- Board Member—Richard Limb (Precinct 4): Present
- Board Member—Lisa Carter (Precinct 5): Present
- Board Member—Kristina Brown (Precinct 3): Present

### **School District Personnel in Attendance:**

- Dr. Ray Terry, Superintendent
- Todd Burke, Business Administrator
- Tracy Davis, Programs Director
- Karen Johnson, Special Education Director

### **Other Patrons Who Attended:**

- Richard Stowell, USBA
- Paula Summers, USBA
- Reagan Williams

- Wendy Yardley, After School Achievement Program
- Matt Robinson, Beaver City
- Glenna Gallo, Utah State Office of Education, Special Education
- Tina McMullin, Beaver High School
- Scott Barney, Millard County
- Pete Parkinson, Sun Edison
- Brian Stevenson, Sun Edison
- Scott Albrecht, Beaver County

## WORK SESSION MEETING – (10:05 am)

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Opening & Welcome: President Nicholas Dotson

10:00 am: 2015-16 Proposed Tentative Budget & 2014-15 Final Amended Budget

Dr. Terry reviewed key factors & discussions that occurred over the past year that contributed to budget decisions for the upcoming year. These factors are primarily academic related.

The group reviewed the 2014-15 SAGE results for all 5 schools. The data showed comparisons to prior year results by grade in comparison to state averages.

The group reviewed the 2014-15 CTE Skills Test results. The data showed comparisons by class to state average test results.

Proposed Changes for Next Year:

- Expansion of music teachers at both high schools
- BTS elementary music teacher
- Reading, Literacy, & Instructional Coach for West Schools
  - Allows Mrs. Brown to work with East Schools
- Change with Beaver High School staff given an overstaffing issue with English endorsements and understaffing with elective endorsements
  - Working towards hiring a new CTE Technology/Marketing teacher
- Milford High School ATC Courses – 1 Period of Automotive, 1 Period of Machine Shop
- Professional Development
  - High School Teachers: Reading & Writing in the Content Area
  - The “Big 8”
  - Advanced Placement Training
  - \$111,000 summer commitment
- High School Interventions Specialist
- Negotiations Update

- 4% increase on salary schedule
- Reduce leave days to 15 days, no personal days included, no charge for substitute costs
- Insurance change to EMI, -1.96% premium change
- Handouts: School staffing for next year
- Final revision for next year school calendar

## CLOSED MEETING (11:00 am)

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Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), and Security.

**Purpose of Closed Meeting:** Character and Competence of Individuals – Superintendent Evaluation

**Motion to Enter Closed Meeting Made By:** Carolyn White

**Motion Seconded By:** Lisa Carter

**Board Vote:** Unanimous

President Dotson: Aye

Vice President White: Aye

Board Member Carter: Aye

Board Member Brown: Aye

Board Member Limb: Aye

Those present during the closed meeting:

- Board President Dotson
- Board Vice President White
- Board Member Carter
- Board Member Limb
- Board Member Brown
- Richard Stowell, Executive USBA
- Paula Summers, USBA
- Todd Burke, Business Administrator

Break 11:35 am

Reconvened at 11:50 am

**Closed Meeting Ended At:** 1:20 pm

**Motion to End Closed Meeting Made By:** Richard Limb

**Motion Seconded By:** Lisa Carter

**Board Vote:** Unanimous

## **WORK SESSION MEETING (Reconvened 1:15 pm)**

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Mr. Burke reviewed some of the key elements to the 2015-16 Proposed Tentative Budget & 2014-15 Final Amended Budget.

- Navigating the new budget report website
- Revenue trends
- Expenditure trends
- Questions and answers

## **REGULAR BOARD MEETING - PRELIMINARY (2:00 pm)**

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A. Welcome: President Nick Dotson

B. Pledge of Allegiance: Carolyn White

C. Student Recognitions

Milford Elementary: Allie Monroe received 2nd place in a state writing contest (Utah League of Cities and Towns). The Mayor (Nolan Davis) presented a \$75 check to her and \$750 check to the school. We published her piece in a book, Called 'The Little Town of Milford' giving her a copy and one is housed in our school library for check out. Our first published author!

D. Public Input

- Wendy Yardley – After School Program
  - The grant does not require a cash match for the coming year.
  - The program is held four days a week.
  - The program helps kids with homework, academics, and social skills.
- Matt Robinson—Outlaw Run (marathon and 5k)
  - Saturday before Labor Day or Labor Day
  - The course will run down Beaver Canyon and end at golf course.
  - Proposal: Exchange/trade use of bus in exchange for student entries or another service
  - Approximately 100 runners

## **BOARD OF EDUCATION ITEMS (2:20 pm)**

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- A. Action Item – FY15 School Exemptions & Guardianships (none)
- B. Action Item - Approval of Open and Closed Meeting Minutes for Meeting(s) Held on May 12, 2015.

Corrections: Closed Session ending time? (closed meeting before the regular meeting)

**Motion to Approve Made By:** Carolyn White

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous

- C. Action Item—Schools and Board of Education Travel (none)

## FINANCIAL ITEMS (2:25 pm)

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- A. Action Item - Approval of Warrants, Budgets, Financial Reports, & Capital Expenditures Priority List

**Motion to Approve Made By:** Richard Limb

**Motion Seconded By:** Lisa Carter

**Board Vote:** Unanimous

- B. Information Item – Bids, RFPs, Current Projects Report – Update

- High School HVAC Project – Utah Engineering
- MHS Upper Parking Asphalt – Sunroc
  - Expected to start 1<sup>st</sup> or 2<sup>nd</sup> week of July
  - There may be a delay due to batch plant set up with Sunroc in Cedar City
- Milford Bus Security Parking Area
- Beaver Bus Security Parking Area

- C. Action Item – Property Legal Description Change

**Motion to Approve Made By:** Carolyn White

**Motion Seconded By:** Lisa Carter

**Board Vote:** Unanimous

- D. Information Item – Property Values for State Risk Management Insurance

- E. Action Item – Approval of EMI Health Insurance Plan for Plan Year September 1, 2015 – August 31, 2016 (estimated annual cost of \$1.35 million)

**Motion to Approve Made By:** Carolyn White

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous

F. Action Item – Food Service Supplier Bid for Fiscal Year 2015-16—Nicholas, Inc.

**Motion to Approve Made By:** Kristina Brown

**Motion Seconded By:** Richard Limb

**Board Vote:** Unanimous

H. Information Item – ASBO Certificate of Excellence in Financial Reporting

## **INSTRUCTION & EDUCATION ITEMS (2:55 pm)**

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A. Presentation, Discussion, Information Item—Glenna Gallo: USOE Special Education Director

Mrs. Gallo was invited to present the state's recommendations for changes in our District's special education program. Mrs. Gallo presented information regarding special education changes and compliance alignment with student outcomes—State Systemic Improvement Plan (SSIP).

The new initiatives are collaborative based and integrates teaching and learning, Title I and federal programs, IDEA & special education, assessment, and data.

The new model is progressive and evidence based for special education students.

Purpose of IDEA: Prepare students for further education, employment, and independent living (college and career readiness).

Presented data that suggests special education students can learn to higher levels than they currently are.

Three Root Causes:

- High Expectations & Beliefs
- Content Knowledge
- Multi-Tiered System of Supports in Secondary Settings

Board Concerns:

- Scheduling of co-teachers
- Higher expectations for special education students
- How do we get buy in?

Mrs. Johnson:

Different areas of focus and considerable risk in our district:

- Grade 10 Literacy
- Preschool: % of students receiving special education in regular program
- Graduation rate
- Enrolled in higher education

B. Information Item – Preliminary SAGE Data

## PERSONNEL ITEMS (4:00 pm)

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A. Action Item—Approval of Annual Employee Leave Report

**Motion to Approve Made By:** Richard Limb

**Motion Seconded By:** Carolyn White

**Board Vote:** Unanimous

B. Action Item—Renewal of Superintendent’s Contract for Two Years

Compensation: Same annual cost of living increase as employees—4%

Annual review of Superintendent contract and salary to be included in the contract.

**Motion to Approve Made By:** Carolyn White

**Motion Seconded By:** Lisa Carter

**Board Vote:** Unanimous

C. Action Item—New Belknap Elementary Principal, Monte Hawkins

D. Action Item – Belknap Elementary Full-Time Teacher, Amy Jo Beaumont

E. Action Item – Bus Driver Trainer, Renetta French

D. Action Item—District Summer Technology Assistants, Regan Williams & Shane Kerksiek

**Motion to Approve Personnel Hires for items C, D, E, & F Made By:** Kristina Brown

**Motion Seconded By:** Carolyn White

**Board Vote:** Unanimous

## POLICIES (4:12 pm)

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## A. Action Item – District Provided Employee Technology Device

No motion. The board requested a policy/procedure be developed that includes:

Every 3 years of employment approved personnel will receive a district approved purchased device for classroom use.

Employees may keep the device at the end of 3 years or retirement.

Employees who terminate employment before 3 year life of device, a pro-rated payroll deduction may be done to obtain ownership of device.

## B. Action Item – District Evaluation Policy (no motion or discussion)

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**SUPPORT SERVICES (5:40 pm)**

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## A. Action Item – Transportation: School Travel Requests

School activities trips

**Motion to Approve Made By:** Lisa Carter

**Motion Seconded By:** Carolyn White

**Board Vote:** Unanimous

## B. Action Item – Surplus Property

The Forensics Dept.at BHS and the FBLA Dept. at MHS will dispose of the items through the Surplus.com website, offer the textbooks to other school districts, sell to a textbook buying company, and dispose to the landfill any item not sold. Each school informed the other schools within the district of the items available on a first come first served basis prior to seeking board approval for surplus.

Transportation equipment

District office equipment

BHS shop equipment

BHS music equipment – may be used as a trade in or to sale for parts

**Motion to Approve Made By:** Richard Limb

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous



## **PUBLIC HEARING – SUN EDISON TAX INCENTIVE PROPOSAL (4:30 pm)**

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**Motion to Open Public Hearing Made By:** Carolyn White

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous

### **A. Information & Discussion Item - Tax Incentive Proposal – Sun Edison Milford 2 Solar Project**

Scott Albrecht (Beaver County):

- Review of state redevelopment and community development laws and process
- Review of the Sun Edison Proposal – 50% abatement for 10 years
- Current tax revenue on property is \$1,920. Projected future revenue to school district is \$274,836 over 20 years.
- Administration fees for all TIF projects is projected to be \$44,674 per year once projects are in operation—2018.
  - Fees are used to help with the processing and oversight of TIF proposals
  - Fees can be used for future RDA efforts
- 100 employees on site at peak of construction
- After all projects are completed, a service team will be employed for maintenance.

Questions for Follow Up:

- Application of 50% abatement to other existing property in the area—i.e. power poles?
- Locally assessed or centrally assessed?
- Brochure

The Board will consider the proposal in the July Board meeting.

### **B. Information & Discussion Item – County Economic Development Council Inter-local Agreement**

Key board considerations:

The board is very supportive of entering into a three-year partnership with the economic development council.

Any contribution to the economic development council or related staffing would be done on a year to year basis and reconsidered each year.

The Board will consider the proposal in the July Board meeting.

**Motion to Close Public Hearing Made By:** Kristina Brown

**Motion Seconded By:** Lisa Carter

**Board Vote:** Unanimous

## **DISCUSSION ITEMS (4:45 pm)**

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A. BEA/BSEA (none)

B. Community Councils/Parent Organizations (none)

C. Public Input (none)

D. Superintendent

- Expressed thanks for the contract renewal and salary increase.

E. Business Administrator, Todd Burke

- State Superintendent letter which requires district compliance to federal and state programs
- Workforce services agreement
- Year-end close timelines

F. Program Director, Tracy Davis (none)

G. Board Member Reports (none)

## **BUDGET HEARING: 2015-16 TENTATIVE BUDGET & 2014-15 FINAL AMENDED BUDGET (6:00 pm)**

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**Motion to Open Public Hearing Made By:** Kristina Brown

**Motion Seconded By:** Richard Limb

**Board Vote:** Unanimous

Public Input (none)

**Motion to Close Public Hearing Made By:** Carolyn White

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous

A. Action Item – Approval of 2015-16 Tentative Budget & 2014-15 Final Amended Budget

[\\*2015-16 Annual Budget Report](#)

**Motion to Approve Made By:** Kristina Brown

**Motion Seconded By:** Carolyn White

**Board Vote:** Unanimous

## **CLOSED MEETING (6:10 pm)**

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Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), and Security.

**Purpose of Closed Meeting:** Character and Competence of Individuals

**Motion to Enter Closed Meeting Made By:** Lisa Carter

**Motion Seconded By:** Richard Limb

**Board Vote:** Unanimous

President Dotson: Aye

Vice President White: Aye

Board Member Carter: Aye

Board Member Brown: Aye

Board Member Limb: Aye

Those present during the closed meeting:

- Board President Dotson
- Board Vice President White
- Board Member Carter
- Board Member Limb
- Board Member Brown
- Todd Burke, Business Administrator
- Tracy Davis, Programs Director

**Closed Meeting Ended At:** 6:35 pm

**Motion to End Closed Meeting Made By:** Richard Limb

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous

## **REGULAR BOARD MEETING - ADJOURNMENT (6:37 pm)**

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President Dotson adjourned and dismissed the meeting at 6:37 pm.

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Nicholas Dotson, Board of Education President

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Todd S. Burke, Business Administrator